

## Team Member News

Thursday, Oct. 10, 2019

Affiliate versions of *Team Member News* are sent to team members at each affiliate every Thursday.

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### Latest news

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#### **Be a flu fighter – get your shot by Tuesday, Nov. 12!**

Flu shots are being given to team members across Prisma Health. Help us fight flu by ensuring your team is vaccinated by Tuesday, Nov. 12! Flu shots are being offered at a variety of clinics and are available at all Team Member Care Center locations and both Midlands and Upstate Employee Health offices.

- Flu shot clinics in the [Midlands](#)
- Flu shot clinics in the [Upstate](#)

Please note the following changes to the flu shot clinic schedule:

- **Hillcrest Memorial Hospital Conf. Room E**  
Oct. 21: 6:45 a.m.–4 p.m.  
*\* Oct. 17 clinic has been cancelled*
- **LCMH Women’s Life Center Classroom**  
Oct. 23: 7:15 a.m.–3:30 p.m.  
*\* Oct. 28 clinic has been cancelled*
- **North Greenville – Large Conference Room**  
Oct. 15: 7 a.m.–1 p.m.  
*\* Oct. 17 clinic has been cancelled*

All Prisma Health team members, including Palmetto Health-USC Medical Group, must be immunized against flu by Tuesday, Nov. 12. [Read for more details.](#)

#### **Datix upgrade coming Monday, Nov. 4; training is available**

As systems and processes are standardized across Prisma Health, the Midlands facilities have joined the Upstate in using DatixWeb to manage Patient Safety and Patient Experience records. Some alignments have been made to the Reporter and Manager forms as part of this transition.



In order to prepare team members and leaders for the changes taking place on **Nov. 4**, please join a Skype-based **training session**. Available sessions are listed below. For additional information, contact Risk Management at [Risk.Management@PrismaHealth.org](mailto:Risk.Management@PrismaHealth.org).

To join any session listed below, click the link:

[Join Skype Meeting](#)

Or join by phone at 864-522-5962 Conference ID: 5919249

Datix <b>Reporter training</b> for Prisma Health team members:	Datix training for <b>managers:</b> <i>(Includes changes to Reporter form)</i>
<ul style="list-style-type: none"> <li>• Wednesday 10/16 at 1 p.m.</li> <li>• Friday 10/18 at 9 p.m.</li> <li>• Saturday 10/19 at 5 p.m.</li> <li>• Monday 10/21 at 5 p.m.</li> <li>• Friday 10/25 at 11:59 p.m.</li> <li>• Tuesday 10/29 at 5 p.m.</li> <li>• Thursday 10/31 10 a.m.</li> </ul>	<ul style="list-style-type: none"> <li>• Sunday 10/13 at 11:59 p.m.</li> <li>• Monday 10/14 at 10 a.m. <b>or</b> 5 p.m.</li> <li>• Tuesday 10/15 at 5:30 a.m., 1 p.m. <b>or</b> 9 p.m.</li> <li>• Wednesday 10/16 at 10 a.m., 5 p.m. <b>or</b> 11:59 p.m.</li> <li>• Thursday 10/17 at 1 p.m. <b>or</b> 9 p.m.</li> <li>• Friday 10/18 at 10 a.m. <b>or</b> 5 p.m.</li> <li>• Saturday 10/19 at 1 p.m. <b>or</b> 9 p.m.</li> <li>• Monday 10/21 at 1 p.m. <b>or</b> 9 p.m.</li> <li>• Tuesday 10/22 at 10 a.m., 5 p.m., 9 p.m. <b>or</b> 11:59 p.m.</li> <li>• Wednesday 10/23 at 1 p.m. <b>or</b> 9 p.m.</li> <li>• Thursday 10/24 at 5:30 a.m., 10 a.m. <b>or</b> 5 p.m.</li> <li>• Friday 10/25 at 1 p.m. <b>or</b> 9 p.m.</li> <li>• Saturday 10/26 at 5:30 a.m. <b>or</b> 5 p.m.</li> </ul>

**Get the Shingrix vaccine at a free clinic**

*Now–Nov 19*

Upstate Pharmacy at Greenville Memorial Hospital is offering Shingrix clinics. The vaccine is recommended for people age 50+, and no appointment is needed. The vaccine is free for those with Prisma Health prescription insurance. [Download the flyer](#) for more information. Clinic dates are as follows:

- Tuesday, Oct. 22: Noon–4 p.m.
- Tuesday, Oct. 29: 7–11 a.m.



- Tuesday, Nov. 5: 5–9 p.m.
- Tuesday, Nov. 12: Noon–4 p.m.
- Tuesday, Nov. 19: 5–9 p.m.

### **Human Resources is hitting the road to talk about team member total rewards**

*Now–Oct. 31*

Human Resources is on the road throughout October to speak with team members about open enrollment, paid time off, market-based adjustments, retirement and annual reviews as well as answer your questions. Visit [Plexus](#) for the schedule.

### **Know where to access new organization-wide policies within PolicyTech**

More than two dozen organization-wide human resources policies and procedures have been finalized and are available for review on PolicyTech. Team members are encouraged to [visit PolicyTech](#) to review organization-wide policies on topics such as dress codes, confidentiality, breastfeeding in the workplace, workers' compensation and more. To locate the organization-wide policies, select the Prisma Health category within PolicyTech.

As a reminder, you can locate the system by searching for PolicyTech on myPal or Plexus. A training course on how to use the system, *PolicyTech User Guide to Access Policies*, is available through Learning Hub (Midlands) and HealthStream (Upstate).

### **Make your choices count – open enrollment is Nov. 1–15**

Open enrollment is your opportunity to select your benefits for the next calendar year. You will have the opportunity to make your selections online, over the phone or in-person.

This year will be a passive enrollment, meaning you will only need to make your Flexible Spending Account (FSA) and/or Health Savings Account (HSA) elections. All other benefits will automatically roll over.

Details about the Prisma Health 2020 benefits package and how you can make your choices will be available soon.

### **Nurses - help Prisma Health identify clinical products that elevate patient care and safety**

The Clinical Products Value Analysis Council is looking for Prisma Health clinical nurses to help review and select clinical products that will allow us to elevate patient care and safety while controlling product costs.



Interesting in joining the council? Go to [CPVAC Application](#) for more information and to submit your application. The group also includes representatives from Nursing Shared Governance, Value Analysis, Infection Prevention, Corporate Quality, Nurse Education and Clinical Practice Specialists. Questions? Contact Lan Nguyen at [Lan.Nguyen@PrismaHealth.org](mailto:Lan.Nguyen@PrismaHealth.org).

### **Online learning management system Learning Hub launches Jan. 2**

Learning Hub, Prisma Health's new online learning management system, will go live on Thursday, Jan. 2 for all team members. A limited number of team members will begin receiving assignments in Learning Hub as early as this November. Learning Hub will replace HealthStream for Upstate team members. [Learn more](#).

### **Patewood and Toomey Conference Center scheduling request process is now open for 2020**

The request process for 2020 scheduling at the Toomey Conference Center and Patewood 255 meeting rooms are now open. To make a request:

- Click [here](#) to download an Excel form
- Submit a form for each meeting you are responsible for scheduling
- Email completed forms to [wes.cotton@PrismaHealth.org](mailto:wes.cotton@PrismaHealth.org)
- Forms must be submitted by Wednesday, Oct. 23
  - Forms submitted after this date will be held in the back of the request log
  - Meeting confirmations will be sent to meeting owners by the last week in November

The team is also accepting requests for special events. [Read the full article](#).

### **Prisma Health celebrates International Infection Prevention Week**

International Infection Prevention Week takes place Sunday, Oct. 13–Saturday, Oct. 19. This year's theme, "Vaccines Are Everybody's Business," was selected to highlight the dramatic rise in measles cases this year. Infection prevention keeps patients and team members safe from health care-associated infections and highlights the important role every team member plays in protecting and keeping patients safe.

As a reminder, take a moment to test your hand hygiene knowledge and possibly win a prize in the process.

- Complete a [crossword puzzle](#)
- Review the [five moments of hand hygiene](#), and then take a [quiz](#)

Everyone who answers will be placed in a drawing to win an Amazon Dot.



### **Prisma Health celebrates National Case Management Week**

National Case Management Week takes place Sunday, Oct. 13–Saturday, Oct. 19. This year's theme, "Case Management: Setting New Standards for Care," was selected to emphasize the impact professionals in case management make every day. Take a moment to thank our case management team members for everything they do to bring our purpose to life.

### **Prisma Health Perks**

Access your [team member discounts](#).

### **Security tip from Information Technology Services**

Never give out information without verifying the identity of the person requesting it. A social engineer is a person who attempts to get confidential information purely through social skills, such as by calling and asking for passwords or other sensitive information. They will often claim to be a member of your organization or an organization that works directly with you, and may even know detailed information about your organization and your coworkers. Never give out information, such as passwords or other personal information, to anyone without verifying their identity first.

For any questions please contact the Service Center at 864-455-8000.

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## **What's happening**

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### **Food truck at Prisma Health Greenville Memorial Medical Campus**

*Friday, Oct. 11*

Click here for [Friday's food truck menu](#). The truck will be parked in the short term, on street parking adjacent to Prisma Health Roger C. Peace Rehabilitation Hospital from 11 a.m.–2:30 p.m.

### **Rock'n on the Runway**

*Sunday, Oct. 13*

You're invited to attend the 21st annual [Rock'n on the Runway](#). This celebrity benefit concert features musicians from the Billy Joel Band, Journey, Chicago, .38 Special and many more. Proceeds benefit the Ronald McDonald Family Room at Prisma Health Children's Hospital–Upstate.



### **Greer Toastmasters**

*Tuesday, Oct. 15*

Join Greer Toastmasters on Oct. 15 at 7:30 a.m. in MOB 340. Toastmasters is a great way for anyone to develop their leadership, public speaking and communication skills in a fun and supportive environment. Interested? RSVP to Linda Huckaby at [Linda.Huckaby@PrismaHealth.org](mailto:Linda.Huckaby@PrismaHealth.org).

### **Artisan pizza cooking class**

*Tuesday, Oct. 15*

Join the Recreation Committee for an artisan pizza cooking class at Upcountry Provisions (Travelers Rest) from 6–9 p.m. Tickets (\$20) can be [purchased here](#).

### **Young Professionals annual members meeting**

*Thursday, Oct. 17*

The Young Professionals Chair Holders will host their first annual members meeting on Oct. 17 from 7:30–8:30 a.m. in the Community Room at Prisma Health Greenville Memorial Hospital. Guest speakers and leadership updates will be featured, along with sign-up opportunities for 2020 chair and committee positions. [RSVP](#) for breakfast, provided by TEKsystems. For questions, email [Katie.Webb@PrismaHealth.org](mailto:Katie.Webb@PrismaHealth.org).

### **Adaptive sports**

*Now–Oct. 19*

Click here for a list of [upcoming adaptive sports opportunities](#) with Prisma Health Roger C. Peace Rehabilitation Hospital.

### **UofSC School of Medicine Greenville Multicultural Night**

*Tuesday, Oct. 22*

You are invited to participate in this celebration of diversity, inclusion and culture on the Prisma Health Greenville Memorial Medical Campus with our School of Medicine team. Performances from students, staff/faculty and community members will be featured during this potluck event. Free to attend with potluck dish, 5–8 p.m. Youkey Plaza and Learning Studio, UofSC SOMG. [Download the flyer](#).

### **Prisma Health celebrates Hispanic Heritage Month**

*Friday, Oct. 25*

Join the Diversity and Inclusion Office in celebrating Hispanic Heritage Month. Guest speaker, Arelis Moore de Peralta, MD, PhD, MPH, Med, Assistant Professor of Community Health, Department of Languages, Clemson University, will present on



the intersection of Latino history, culture and health. Noon–1 p.m. at Prisma Health Greenville Memorial Hospital. [Click here for details and to register.](#)

### **Caring for Cancer Close to Home**

*Friday, Oct. 25*

Join us at Greenbrier Farms for an entertaining night to raise funds for the new Cancer Center at Baptist Easley Hospital. Local “funky jam-grass” band Amongst the Trees will be playing. Tickets are \$50 and can be [purchased online](#) or by contacting the Baptist Easley Foundation at 864-442-7617.

### **Reverse Trick or Treat**

*Thursday, Oct. 31*

Join the child life department on October 31 from 9 a.m.– 2 p.m. for Reverse Trick or Treat. This is an opportunity for our patients to still experience Halloween traditions from inside the hospital walls. More information is available [here](#).

### **Advanced wilderness life support course**

*Nov. 2–4*

Join the Department of Emergency Medicine in attending the [first ever advanced wilderness life support course](#) (AWLS) offered in the region. This is a must take course if you spend large periods of time outdoors or have an interest in environmental exposures and diseases. The course will be offered over three days, Nov. 2–4, at the University of South Carolina School of Medicine Greenville and will feature regional physicians and nationally–recognized lecturers.

### **Run4Life**

*Saturday, Nov. 2*

Lace up your running (or walking!) shoes and join us in the race against cancer. Run4Life, a family-friendly event, raises funds for cancer research and support groups for patients with cancer, survivors and their families at the Prisma Health Cancer Institute and the Cancer Society of Greenville County. [Register now](#) for the 5K run/walk, 1-mile run/walk or children’s run, or contact [Rhea.Adkins@PrismaHealth.org](mailto:Rhea.Adkins@PrismaHealth.org).

### **Upstate Stroke Symposium**

*Saturday, Nov. 9*

Join us for the [9th Annual Upstate Stroke Symposium](#) presented by Prisma Health–Upstate. Through a combination of lectures and panel discussions, participants will be better equipped to evaluate patients and assess treatment options. Speakers include Prisma Health physician leaders in the fields of emergency medicine, neuroendovascular, neurology, pediatrics and rehabilitation, along with



additional guest speakers. [Register here](#). For more information, email Shannon Sternberg at [Shannon.Sternberg@PrismaHealth.org](mailto:Shannon.Sternberg@PrismaHealth.org).

### **SC Veterans Upstate Salute**

*Sunday, Nov. 10*

Join us Sunday, Nov. 10, at Fluor Field at the West End, to show support of our Nation's Veterans with a free, family-friendly event featuring fireworks, aerial flyovers, paratroopers, and a special concert by Darryl Worley. Gates open at 3 p.m.; military program begins at 4 p.m. Complimentary tickets are available through the [Upstate Salute web site](#). For more information, [download the flyer](#).

### **World Diabetes Day 2019**

*Thursday, Nov. 14*

Continuing education is available to nurses, registered dietitians, diabetes educators, certified health education specialists, health educators, PAs, NPs and other health care professionals who care for individuals with diabetes and other related conditions. Register by Thursday, Nov. 7. [Learn more](#).

### **Prisma Health Employee Golf Tournament**

*Friday, Nov. 15*

The Recreation Committee sponsors a four-person modified scramble (Captain's Choice) golf tournament. The tournament is open to all current and retired team members, medical staff and volunteers. Registration is \$30. Lunch is included. Read the [registration information here](#).

### **Upcoming events at the Life Center**

*Now–Oct. 30*

Click here for a list of [upcoming events at the Life Center](#). Highlights include:

- Self-defense techniques class (Oct. 12)
- National Vegetarian Month plant-based cooking classes (multiple dates)

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## **How to submit information**

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Email [CCommunications@PrismaHealth.org](mailto:CCommunications@PrismaHealth.org) by noon on Tuesday to run on Thursday.

All Upstate flyers that need quick turnaround or are not customized must be created using the [Prisma Health flyer engine](#) (sign in required on first use).



Repeating news items in consecutive editions may be limited. Events may be limited to no more than 30 days out to be included. Have comments or questions? Email [CCommunications@PrismaHealth.org](mailto:CCommunications@PrismaHealth.org).